



**OPEN MEETING**

**REPORT OF THE REGULAR MEETING OF THIRD LAGUNA HILLS MUTUAL  
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

**Monday, March 11, 2024 – 1:30 p.m.  
Laguna Woods Village Board Room/Virtual Meeting  
24351 El Toro Road, Laguna Woods, California**

**REPORT**

**COMMITTEE MEMBERS PRESENT:** Jim Cook – Chair, Reza Karimi, Brad Rinehart, Andy Ginocchio (Alternate for Ralph Engdahl), Advisors: Michael Butler, Lisa Mills

**COMMITTEE MEMBERS ABSENT:** Nathaniel Ira Lewis (Excused), Mike Plean (Advisor-Excused)

**OTHERS PRESENT:** S.K. Park

**STAFF PRESENT:** Bart Mejia – Maintenance & Construction Assistant Director, Alan Grimshaw – Manor Alterations Manager, Gavin Fogg – Manor Alterations Supervisor, Laurie Chavarria – Senior Management Analyst, David Rudge – Inspector II, Josh Monroy – Manor Alterations Coordinator

**1. Call Meeting to Order**

Chair Cook called the meeting to order at 1:30 p.m.

**2. Approval of the Agenda**

Hearing no objection, the agenda was approved by unanimous consent.

**3. Approval of the Meeting Report for February 12, 2024**

Hearing no objection, the meeting report was unanimously approved as written.

**4. Remarks of the Chair**

None.

**5. Member Comments - (Items Not on the Agenda)**

None.

**6. Response to Member Comments**

None.

**7. Department Head Update**

None.

**8. Consent Calendar:** All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

- a. **Over-The-Counter Variances** – Hearing no objection, the Over-The-Counter Variance report was approved by unanimous consent.

3351-A: Request to Extend Rear 7'-0"x 27'-0" on Exclusive Use Common Area.

5308: Request to Extend Rear 6'-0"x 11'-0", 8'-0"x 14'-8", and 6'-0"x 11'- 0", and Side 12'-0"x 18'-8" on Exclusive Use Common Area.

**9. Variance Requests**

- a. 5207: Variance to Replace 8'-0"x6'-8" Living Room Sliding Glass Door with 7'- 9½"x9'-0" Bi-fold Doors and Replace 3'-0"x6'-8" Entry door with 3'-6"x6'-8" Entry Door

The variance was introduced by Mr. Rudge. Discussion ensued and staff answered questions from the committee.

A motion was made to approve the variance as described. The variance was approved by unanimous consent.

**10. Items for Discussion and Consideration**

- a. Revision to Resale Inspection Fees

The committee requested the following revisions: that the inspection fees be calculated as the product of the estimated number of hours and the adopted bill rates, then rounded up to the

nearest ten dollars; and that it be automatically updated annually using the new labor rates.

A motion was made to recommend the Third Board approve the revisions to the resale inspection fees with the suggested edits. Hearing no objection, the motion was approved by unanimous consent.

b. Elimination of Standard 8: Porch Lift/Elevators

A motion was made to recommend the Third Board approve the standard. Hearing no objection, the motion was approved by unanimous consent.

**11. Items for Future Agendas**

- Enact Standard 41C: Solar Panels, Carports, and Patio Covers
- Revision to Standard 11A: Interior Hard-Surface Flooring
- Revision to Standard 37: Patio Cover, Awnings
- Revision to Standard 34: Windows and Window Attachments

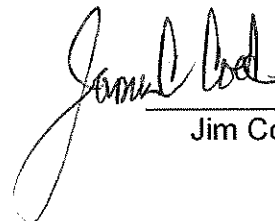
**12. Committee Member Comments**

- Advisor Mills commented on the processing of Exclusive Use Revocable Licenses.

**13. Date of Next Meeting: Monday, April 08, 2024 at 1:30 p.m.**

**14. Adjournment**

The meeting was adjourned at 2:46 p.m.

 03/15/2024  
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Jim Cook, Chair